

Safe Working Practices:

SWP-49- FMC WINCH STACKER TRUCK

Before doing any type of work you must carry out an assessment of the task to be undertaken. This will include the equipment to be worked on, the task itself, Personal Protective Equipment requirements, the work area and environment, plus the tools and equipment required to carry out the job safely. Consult your team leader if you are not satisfied the job can be carried out in a safe manner.

In addition to service/repair manual guidelines, the following must always be applied:

GENERAL

This Safe Working Practice is to give advice and guidelines on the controlled use of the manual winch stacker truck to minimise the manual handling of loads.

- 1.1 The final decision on how to carry out this activity safely lies with the competent technician and any specific requirements.
- 1.2 Only use this type of equipment on firm level ground.
- 1.3 Component parts:

Identification plate



Capacity plate



Manufacturers instructions



Lift limits



Winch locking pin (locked)

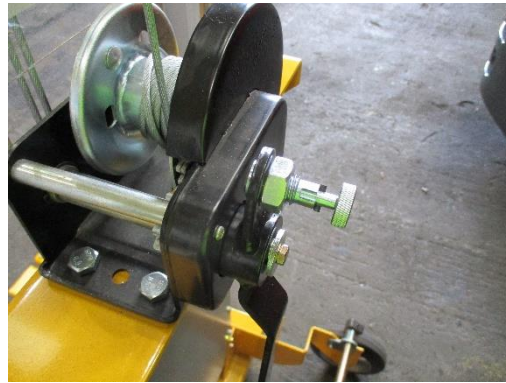
Winch locking pin (unlocked)

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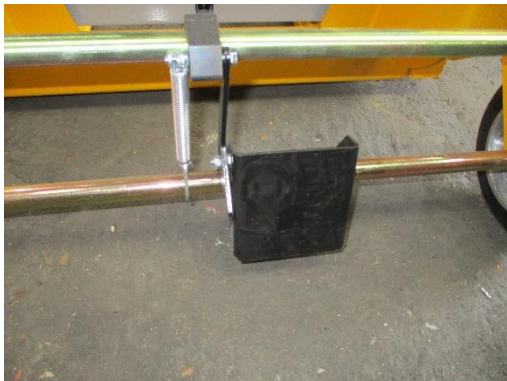
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Foot brake (engaged)



Foot brake (dis-engaged)



Front castor wheels



Rear wheels



Frame locking pins



Fork locking pins



Winding handle



Forks

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Steering hand hold



Storage wheels



WORK PROCESS – PRE-USE INSPECTION

CAUTION: The storage wheels protrude backwards and there is the possibility of contact with the head if stood too close.

- 2.1 Prior to carrying out any lifting operations, ensure the parking brake is engaged and the winch pin is in the locked position.
- 2.2 Check the frame and fork locking pins for security and correct positioning.
- 2.3 Release the foot brake and check that the front and rear wheels move freely. The truck is steered using the horizontal 'handlebar'. Steering is via the rear mounted castor wheels.
- 2.4 Engage the parking brake. Unlock the winch handle locking pin and check the operation for free movement by raising and lowering the forks. Re-engage the winch locking pin before moving off.
- 2.5 If there are no visual or mechanical issues found the truck is ready for use.

WORK PROCESS

- 3.1 Position truck as required for lifting or lowering process.
- 3.2 Apply the parking brake.
- 3.3 Release winch locking pin and position forks for the required load.

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- 3.4 Apply the load to forks (max capacity 181Kg). The travel position when the truck is loaded should be as low to the ground as possible but not so low as to drag the forks or load on the ground. Re-engage the winch locking pin before moving off.
- 3.5 Parking brake to be engaged before any lowering or lifting operation.

Children and Young Persons

- 4.1 See Safety & Environmental Manual procedure "Employment of Young Persons" for precise definitions on children and young persons.
- 4.2 "Children" may be allowed to observe such operations and work practices, but must take no active part, be kept at a safe distance and under the constant supervision of a competent person.
- 4.3 "Young Persons" may only be involved in such work subject to the conditions imposed above and only when under the constant supervision of a competent person.